



## Vauxhall School Health and Safety Plan COVID-19 Level 3.2

Mitigations	Notes
<p><b>Reduce risk of congregating</b></p> <ul style="list-style-type: none"> <li>No non-essential visitors onsite</li> <li>No volunteers in classrooms</li> <li>Staggered pick-ups and drop offs</li> <li>Staggered starts and breaks</li> <li>Assigning outdoor areas to different groups at different times</li> <li>Timetabling access to the playground or other outdoor spaces (maintain good hand hygiene before and after use)</li> <li>Monitoring entrances to limit visitors onsite where possible</li> <li>No early before school drop-offs</li> <li>After programmes do not operate at this time as it would involve groups mixing</li> </ul>	
<p><b>Keeping staff safe</b></p> <ul style="list-style-type: none"> <li>Minimising the number of staff onsite, to only those who need to attend</li> <li>Minimise as much as possible, staff working across groups/classes of students</li> <li>Rostered class times may reduce congregation of staff at breaks</li> <li>Keep indoor spaces well ventilated.</li> <li>Staff are fully vaccinated, wearing face coverings and 1 metre physically distanced are able to participate in meetings indoors (assuming the space is well ventilated), otherwise look to hold meetings outside or continue with online meetings.</li> <li>Ensure there are sufficient and appropriate staff onsite to support first aid and emergency responses</li> <li>Unless they are fully immunised (now defined as at least seven days after second dose) and wearing face coverings, staff such as RTLB will not be able to work across different schools at Alert Level 3.</li> <li>Minimise opportunities for staff mixing in staff rooms – facilities can be used briefly but refreshments are best consumed in classrooms or outdoors</li> <li>Meetings continue to be held virtually where possible</li> </ul>	
<p><b>Good hygiene and public health practices</b></p> <ul style="list-style-type: none"> <li>Good hand hygiene and cough sneeze etiquette</li> <li>Only using indoor spaces that can be kept well-ventilated</li> <li>For those in a group, there is no specific physical distancing requirement inside or outside, but a one-metre distance is recommended wherever practicable, particularly between adults</li> <li>Place furniture as much as is practicable, to support physical distancing and space between individuals</li> <li>Keep a minimum distance of two metres from other groups inside and outside, and from people you don't know, wherever practicable</li> <li>Disinfect and clean surfaces daily</li> </ul>	

<p>Keep rooms well ventilated – windows and doors open where possible, switch ventilation systems to fresh air mode.</p> <p>Face coverings are required to be worn when inside by students and staff in years 4 to 13 (unless otherwise exempted). Face coverings are not required outside, although you may choose to encourage them.</p> <p>Parents and caregivers are to wear face coverings if they do come onsite, and when doing pick-ups and drop offs</p> <p>Parents and caregivers should maintain a two-metre physical distance from those not in their household group</p> <p>Make use of outdoor spaces as much as possible</p> <p>Display posters promoting good practices</p> <p>Ensure sufficient cleaning supplies</p>	
<p><b>Managing illness</b></p> <p>Those who are unwell stay home (and they should phone Healthline or their GP to seek advice about getting tested)</p> <p>Observe students/children on arrival checking for symptoms and ask those presenting as unwell to go home or arrange for parents and caregivers to come and pick up</p> <p>Facilities are in place to support isolation if becoming unwell when onsite</p>	
<p><b>Managing cases</b></p> <p>Contact the Ministry of Education Director of Education if notified of a <a href="#">confirmed case in our community</a></p> <p>have good contact tracing systems in place (up to date attendance register, visitor register and timetable) and display QR codes, to support public health response</p> <p>Have up to date vaccine registers for students and staff</p> <p>Communicate with community to advise on actions that will need to be taken such as self-isolation and testing (in accordance with information provided by the local public authority and/or the Ministry of Education)</p> <p>Have distance learning plans in place, if a group, or groups, of students and/or staff are required to self-isolate for a period of time as have been in close contact with a confirmed case</p>	
<p><b>Supporting those with complex medical needs</b></p> <p>Unless fully vaccinated, staff who have a higher risk of severe illness from COVID-19 should stay at home</p> <p>If they want to come to school you may agree to the request only if it can be assured that it is safe for them to do so.</p> <p>Staff to work with their GP or specialist if they need help understanding their own level of risk and how best to stay healthy.</p> <p>Children with complex medical needs can seek advice from their health professional about whether it is appropriate to come to school.</p> <p>distance learning will continue to be available to those who are advised to remain at home.</p> <p>Regularly review with the individual, the plans you have in place to support their health, safety and wellbeing</p>	
<p><b>Managing emergencies</b></p>	

<p>The priority in an emergency will be to keep students and staff safe from the threat arising through the emergency event – fire, flood, earthquake etc., rather than expect all COVID-19 public health requirements to continue to be met ensure there are sufficient staff onsite to support first aid and emergency response requirements</p>	
<p><b>Limit events onsite</b>  Events should not go ahead at Alert Level 3  Public Health advice is that large groups of students meeting indoors should be avoided including assemblies, prizegiving and performances.  If bringing others onsite, including parents and caregivers, any <a href="#">rules for gatherings applicable at the time</a>, will apply  All visitors, including parents and caregivers, should wear face coverings when on school grounds.</p>	
<p><b>Outside activities encouraged</b>  Exercising and singing must be held outdoors  Physical distancing of two metres when singing outside  Physical education classes and break time activities can include access to sports equipment including playgrounds, but hygiene practice should be observed before and after playing with equipment  Roster groups to playground or other outside facilities</p>	
<p><b>Review administration practices</b>  Are there any processes that need to be modified to ensure health and safety requirements can be met (eg, new entrant enrolment, parent/teacher meetings, behaviour management)</p>	
<p><b>Communication</b>  Review communication practices so that staff, students and whānau get the information they need and in a timely way  Regularly remind staff and whānau to update their contact information</p>	
<p><b>Review systems and practices regularly</b>  Ensure staff and their representatives participate in any reviews  Engage with students to determine if they understand what is being asked of them, and why, and what could be done to improve systems and practices  For those with complex medical needs, regularly check in to ensure the plan that is in place, is meeting their needs</p>	